

## Westways Primary School

Mona Avenue, Sheffield, S10 1NE

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Headteacher: Charles Hollamby

Chair of Governors: Paul Robinson



Tuesday 7th October 2025

### Individual and Family Photographs Wednesday 15th October 2025

Dear Parent/Carer,

Capture Photography will be in school on Wednesday 15th October to take individual and family photographs. They operate an online ordering service where images are loaded onto a secure website for viewing before purchase. You will be the only person able to view your child's image using a unique reference number found on the proof card.

#### **Reception - Year 6**

**Individual children and families** from Reception to Year 6 will be photographed during the school day. Every child will be individually photographed but there is no obligation to buy. If you do not wish your child to be photographed please contact school by Monday 13th October.

#### **Nursery (Puffin)**

**Please note:** children in our Nursery class (Puffin) **are not** photographed individually - this will take place on 5th November.

However, all children with brothers and sisters who are pre-school **or** in Puffin class (Nursery) should come to Western Hall (within the Key Stage 2 building) **between 8:00am and 9:00am** for family photographs.

Also note that parents **cannot** be included in photographs. We also kindly ask that pushchairs or buggies are not taken into the Key Stage 2 building.

Kind regards,

Charles